

# Create a Classroom Mail System

A good communication system is important, and saves precious class time. Every student should have a mailbox. Creating a class mailbox sculpture out of decorated cardboard containers such as shoeboxes and oatmeal containers can be fun, add color and texture to the room, and provide a special place for each individual including the teacher. Be sure the decoration includes a clearly written name on the inside bottom of the container. Once containers are decorated, have students place them around one another, keeping openings to the outside of the sculpture. Use bright colored tape to connect the pieces until all boxes are attached. Strive for a balanced and interesting organization.

Assign a mail person each week to deliver mail at specified times. Any student can send mail to any other student in the classroom. All mail is delivered in envelopes, with addresses written according to the skill level of the class. (paper folded in thirds and addressed will be delivered.) Imaginative stamp design is encouraged. Upper grades should use complete addresses and return addresses.